

# ARCTIC AND WESTERN ALASKA AREA COMMITTEE MEETING

Nov 19, 2019, Atwood Conference Center, Anchorage, AK

Teleconference: 877-685-3169, Passcode: 1112019, Web Conference/Adobe Connect: <a href="https://share.dhs.gov/awaac/">https://share.dhs.gov/awaac/</a>

WELCOME!



### SAFETY & LOGISTICS

- Safety Brief
- Logistics:
  - Restrooms
  - Refreshments
  - Parking Validation
  - Public Comment
  - Remote Participants
- Safety or Logistics Questions?

### PURPOSE

- Area Committee
  - Prepare the Area Contingency Plan (ACP)
  - Advise the OSCs
  - Conduct outreach activities
- Area Committee Meeting
  - Tasks of ACP development
  - Clearing house for planning and response related news
  - Maintain currency of stakeholder points of contact
  - Foster collaborative relationships
  - Keep those interested informed
  - Provide opportunity for input and comment
  - Invite new members
  - Enhance equal awareness of the ACP and preparedness for an incident

### AGENDA

#### **Morning Session**

• 0905 – 0915: Agenda Review & Introductions

**Business Meeting** 

• 0915 – 1015: Subcommittee Status Reports

• 1015 – 1020: Steering Committee Report

• 1020 – 1035: Morning Break

### AGENDA

#### **Morning Session (continued)**

#### Pollution Response Topics

• 1035 – 1100: Response Trends and Enforcement/Case Study

• 1100 – 1110: USCG VOSS/SORS Program Changes

1110 – 1135: Arctic & Western Alaska Area Contingency Plan 2018.1

• 1135 – 1200: Lightering Zones

1200 - 1330: Lunch (not provided)

#### AGENDA

#### **Afternoon Session**

#### Pollution Response Topics (continued):

- 1330 1400: Marine Safety Task Force Results
- 1400 1430: Geographic Response Strategy Exercise Akutan
- 1430 1500: Wildlife Protection Guidelines Tactical Use
- 1500 1515: Afternoon Break
- 1515 1545: Public Comment
- 1545 1600: OSC Closing Remarks & Discussion of Next Meeting
- 1600: Adjourn

### INTRODUCTIONS

- Please state your name, community or organization, and position, as applicable
  - Around the room
  - Online (names displayed)
  - On the phone, but not online
- On-Scene Coordinator introductions and Opening Comments



# ARCTIC AND WESTERN ALASKA AREA COMMITTEE

Business Meeting

### AWA AC BUSINESS MEETING

#### Subcommittees Status Reports (12 min each):

- Area Contingency Plan (ACP) Administration: Bryan Klostermeyer/Craig Ziolkowski
- Geographic Response Strategies (GRS): James Nunez/Rick Bernhardt
- Exercise and Training: John Rice/Brad Dunker
- Regulator Advisory and Coordination: Scott Smith/Sarah Moore
- External Communications: Megan Kohler/Jake Gamble

#### Steering Committee Report (5 min)

- Charter Updates
- Administrative Items
- Look ahead



## ARCTIC AND WESTERN ALASKA AREA COMMITTEE

Business Meeting: Subcommittee Status Reports

### **ACP ADMINISTRATION SUBCOMMITTEE**

# Tasking & Deadlines:

- 1. Review ACP 2018.0, identify plan sections for validation, propose modifications for ACP 2018.1, submit for Steering Committee approval. **Deadline: June, 2019.**
- 2. Finalize the plan revision process. **Deadline: October, 2019.**
- 3. Provide assistance to Area Committee Secretary in drafting annual Area Committee report to USCG Office of Marine Environmental Response. **Deadline: February, 2020.**
- 4. Review ACP 2018.1, identify plan sections for validation, propose modifications, submit for Steering Committee approval, and complete draft of ACP 2020.0. **Deadline: March, 2020.**
- 5. Submit signed ACP 2020.0 to the USCG National Review Board.

  Deadline: June 1, 2020.

# Tasking and Deadlines:

1. **COMPLETED:** AWA ACP 2018.1 signed November, 2019.

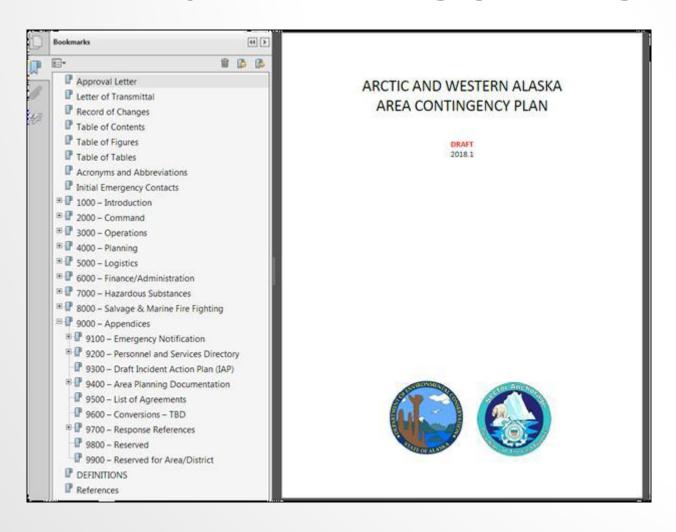
2. **COMPLETED:** Federal and State Planners have agreed on a process for plan revision, currently as an addendum to the ACP Admin Subcommittee Charter.

3. **IN PROGRESS:** Estimate completion on schedule.

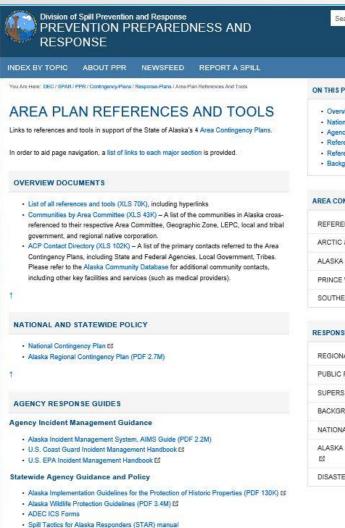
4. IN PROGRESS: Estimate completion on schedule.

5. **IN PROGRESS:** Estimate completion on schedule.

# VERSION 2018.1 OF THE ARCTIC AND WESTERN ALASKA AREA CONTINGENCY PLAN



### AREA PLAN REFERENCES AND TOOLS



Search DEC Q	REFERENCES & TOOLS BY POSITION
- C	Command
	Alaska Implementation Guidelines for the Protection of Historic Properties (PDF 130K) to
	<ul> <li>ARRT Guidelines for Places of Refuge Decision-Making (PDF 648K)</li> </ul>
	Public Information Officer
	<ul> <li>Job Aid: Public Information Officer (PDF 701K)</li> </ul>
	NRT Public Information Resources
IIS PAGE	NRT Risk Communication Ed
	Safety Officer     Alaska OSHA, Physical Agent Data Sheets
erview Documents	Job Aid: Health and Safety (PDF 456K)
A THE VIEW TO BE SHOULD BE	Northwest Area Contingency Plan, Health and Safety Job Aid Site Safety Job Aid
tional and Statewide Policy	(Link coming soon)
ency Response Guides	Safety and Health Awareness for Oil Spill Cleanup Workers
ferences & Tools by Position	Training Marine Oil Spill Response Workers under OSHA's Hazardous Waste
ferences & Tools by Subject	Operations and Emergency Response Standard, OSHA Publication 3172 E
ackground Information	USEPA Safety Officer Toolbox
	Operations
	Alaska Sensitive Areas Compendium (PDF 28M)
CONTINGENCY PLAN LINKS	Alaska Scenarios Compendium (PDF 1.7M)
	<ul> <li>ARRT Guidelines for Places of Refuge Decision-Making (PDF 648K)</li> </ul>
RENCES AND TOOLS	<ul> <li>Characteristic Coastal Habitats - Choosing Spill Response Alternatives, NOAA 2017 (PDF 5.2M) td</li> </ul>
TIC & WESTERN ALASKA	Decanting Guidance (PDF 1.4M)
	Disposal of Polluted Soil
A INLAND	<ul> <li>Field Guide for Oil Spill Response in Arctic Waters, 2nd Edition, EPPR 2017 (PDF 7.8N pt.)</li> </ul>
	Geographic Response Strategies, GRS
CE WILLIAM SOUND	Guide to Oil Spill Response in Snow and Ice Conditions in the Arctic, Arctic Council,
	Emergency Prevention, Preparedness and Response, 2015
THEAST ALASKA	<ul> <li>Job Aid: Marine Fire Fighting, Salvage and Lightering (PDF 335K)</li> </ul>
	NCP Subpart J Product Schedule
	Potential Places of Refuge, PPOR
NSE PLAN LINKS	<ul> <li>Shoreline Cleanup and Assessment Technique (SCAT) Manual, NOAA LS - see also the References and Tools for the Subject "SCAT" below</li> </ul>
	Tundra Treatment Guidelines, A Manual for Treating Oil and Hazardous Substance Spil
IONAL AND AREA PLANS	to Tundra 3rd Edition, ADEC 2010
	Wildlife Protection Guidelines for Alaska
C REVIEW	NOAA's Characteristics of Response Strategies (PDF 1.2M)
	Response System Planning Calculators, BSEE III
RSEDED PLANS	<ul> <li>Special Monitoring of Applied Response Technologies (SMART) Protocols (PDF 770K)</li> </ul>
GROUND INFORMATION	Planning
	Alaska Sensitive Areas Compendium (PDF 28M)
NAL CONTINGENCY PLAN ☑	Alaska Scenarios Compendium (PDF 1.7M)
	Alaska Spill Response Permits Tool
(A REGIONAL RESPONSE TEAM	Dispersant Use Checklist (PDF 690K)
	Dispersant Use Guidelines, ARRT 2016 (PDF 1.1M)      Conversition Research (PDF 1.1M)
	Geographic Response Strategies, GRS     Graphic Response Strategies, GRS     Gra
STER RESPONSE PLAN	In Situ Burning Checkfist (PDF 277K)     In Situ Burning Guidelines, ARRT 2009 (PDF 1 5AN M)
	In Situ Burning Guidelines, ARRT 2008 (PDF 1.5M)      In Add Master Management and Disposal (RDE 2786)
	Job Aid: Waste Management and Disposal (PDF 278K)     Potential Places of Refuge, PPOR
	Potential Places of Refuge, PPOR     Shoreline Cleanup and Assessment Technique, SCAT
	Tundra Treatment Guidelines, A Manual for Treating Oil and Hazardous Substance Spil
	to Tundra, 3rd Edition, ADEC 2010
	Wildlife Protection Guidelines for Alaska (PDF 3.4M)

REFERENCES & TOOLS BY POSITION

## REFERENCES & TOOLS BY SUBJECT Sensitive Areas, Protected Species, Fish, and Wildlife Please refer to the Mapping and GIS section for additional tools on this subject. Best Practices for Migratory Bird Care During Oil Spill Response, 2002 (PDF 3.6M) £5 Wildlife Protection Guidelines for Alaska (PDF 3.4M) £5 NOAA Arctic Marine Mammal Disaster Response Guidelines £5 Appendices (PDF 19M) £5

- Pinniped and Cetaceans Oil Spill Guidelines Est
- · Endangered Species Act Compliance
  - Biological Assessment Prepared by Windward Consulting on behalf of USCG District 17 and EPA Region 10 (PDF 10.1M) Ef
  - Biological Opinion Issued by U.S. Fish and Wildlife Service (PDF 6:7M) 

     ■
  - Biological Opinion Issued by U.S. National Marine Fisheries Service, NOAA Fisheries (PDF 3.6M) 62
  - Essential Fish Habitat Analysis (PDF 2.9M)
  - Inter-agency Memorandum of Agreement Regarding Oil Spill Planning and Response Activities Under the Federal Water Pollution Control Acr's National Oil and Hazardous Substances Pollution Contingency Plan and the Endangered Species Act Cf

#### Cultural Resources & Historic Properties

- Alaska Implementation Guidelines for the Protection of Historic Properties (PDF 130K)
- Programmatic Agreement on Protection of Historic Properties During Emergency Response Under the National Oil and Hazardous Substances Pollution Contingency Ptan (PDF 88) 62

#### Hazardous Substances

- Tier Two Database (Access restricted to responders, contact Kathy.Shea@alaska.gov)
- Alaska Regional Hazardous Materials (HAZMAT) Response Teams Brochure (PDF 598K)
- · Chemical Hazards Response Information System, CHRIS (Link coming soon)
- Chemtrec E
- Emergency Response Guidebook, ERG ₺
- Environmental Protection Agency: Radiological Emergency Response Plan, 2017 (PDF 1M)
- Evidence-Based Planning Guidance for Patient Decontamination: "Patient
- Hazardous Materials Commodities Flow Study, ADEC 2010 (PDF 30M)
- Job Aid: Hazardous Substance Guidance (PDF 621K)
- · Job Aid: Radiation Response Guidance (PDF 377K)
- List of Lists, Consolidated List of Chemicals Subject to the Emergency Planning and Community Right-To-Know Act (EPCRA), Comprehensive Environmental Response.
- Compensation and Liability Act (CERCLA) and Section 112(r) of the Clean Air Act &
- International Maritime Dangerous Goods Codes (pdf 1.2M) №
- NIOSH Pocket Guide to Chemical Hazards (PDF 6M)
- NIOSH Occupational Health Guidelines for Chemical Hazards
- NOAA CAMEO IS Computer-Aided Management of Emergency Operations
- NOAA ALOHA Ef Air hazard modeling program within CAMEO
- Hazardous Materials Response Special Teams Capabilities and Contact Handbook (PDF 3MB) ©

### **ACP ADMINISTRATION SUBCOMMITTEE**

## Proposed Tasking & Deadlines:

- 1. Provide assistance to Area Committee Secretary in drafting annual Area Committee report to USCG Office of Marine Environmental Response. **Deadline: February, 2020.**
- 2. Review ACP 2018.1, identify plan sections for validation, propose modifications, submit for Steering Committee approval, and complete draft of ACP 2020.0. **Deadline: March, 2020.**
- 3. Review ACP 2020.0, identify plan sections for validation, propose modifications, submit for Steering Committee approval, and complete draft of ACP 2020.1. **Deadline: May, 2020.** 
  - 4. Submit signed ACP 2020.0 to the USCG National Review Board. Deadline: June 1, 2020.
  - 5. Submit 2020.1 for OSC signature and USCG District 17 review. **Deadline: March, 2021.**

### GRS SUBCOMMITTEE

# Tasking & Deadlines:

- 1. Execute validation of prioritized GRS sites and provide an update to the AWA AC.

  Deadline: October, 2019.
- 2. Identify the number of GRS that can be visited during the Summer of 2020. **Deadline: January, 2020.**
- 3. Update ACP GRS information from validation efforts in 2019. **Deadline: March, 2020.**
- 4. Codify GRS validation process and link procedures to AWA ACP Version 2020.0.

  Deadline: March, 2020.

## Task Status:

- 1. **COMPLETED:** Conducted Functional Exercise (FE) in the vicinity of Akutan, August, 2019.
  - 2. **IN PROGRESS:** Estimate completion on schedule.
- 3. **IN PROGRESS:** ACP GRS updated with FE results, awaiting posting to Alaska DEC website.
- 4. **IN PROGRESS:** Estimate completion on schedule.

### GRS SUBCOMMITTEE

## Proposed Tasking and Deadlines:

- 1. Identify the location and number of GRS that can be visited during the Summer of 2020. **Deadline: January, 2020.**
- 2. Codify GRS validation process and link procedures to AWA ACP Version 2020.0. **Deadline: March, 2020.**
- 3. Execute validation of prioritized GRS sites and provide an update to the AWA AC. **Deadline: October, 2020.** 
  - 4. Update ACP GRS information from validation efforts in 2020. **Deadline: October, 2020.**
  - 5. Identify need for new GRS or update existing GRS in vicinity of lightering operations. **Deadline: October 2020.**

#### **EXERCISE AND TRAINING SUBCOMMITTEE**

# Tasking & Deadlines

- 1. Hold meeting within 30 days of the May 2019 Area Committee meeting. **Deadline: June, 2019.**
- 2. Host a seminar on the National PREP Guidelines and ADEC Oil Spill Response Exercise Guidance. **Deadline: September, 2019.**
- 3. Beta-test Area Committee accessible exercise and training calendar for all ODPCP/PREP exercises and response-related training opportunities.

  Deadline: October, 2019.
- 4. Identify all ODPCP/PREP exercises and determine RP/FOSC/SOSC for Calendar Year 2020, **Deadline: November 2019.**
- 5. Develop ODPCP/PREP exercise outlook for 2021. **Deadline: January, 2020.**
- 6. Host an After Action Report forum to share lessons learned from the past year's exercises and responses; identify potential objectives for upcoming exercises and propose modifications to ACP. **Deadline:**January, 2020.

## Task Status:

1. COMPLETED: Meetings held May 29 and October 16.

2. **COMPLETED:** Seminar held November 18.

3. **IN PROGRESS:** Ongoing coordination with Alaska DEC to merge Federal and State requirements.

4. **IN PROGRESS**: Receiving ongoing updates from industry.

5. **IN PROGRESS:** Estimate completion by February.

6. IN PROGRESS: Estimate completion on schedule.

#### **EXERCISE AND TRAINING SUBCOMMITTEE**

## Proposed Tasking & Deadlines

1. Beta-test Area Committee accessible exercise and training calendar for all ODPCP/PREP exercises and response-related training opportunities. **Deadline: March, 2020.** 

2. Develop ODPCP/PREP exercise outlook for 2021. **Deadline: January, 2020.** 

3. Host an After Action Report forum to share lessons learned from the past year's exercises and responses; identify potential objectives for upcoming exercises and propose modifications to ACP.

Deadline: February, 2020.

4. Develop process to obtain and/or participate in interagency after action meetings following all significant responses and exercises to capture lessons learned in order to improve on ACP efficacy.

Deadline: October, 2020.

#### **EXERCISE AND TRAINING SUBCOMMITTEE**

## Subcommittee Interface:

GRS Subcommittee:

PREP FE ACP GRS Validation

(National Preparedness for Response Exercise Program Functional Exercise Area Contingency Plan Geographic Response Strategies Validation)

# REGULATOR COORDINATION AND ADVISORY SUBCOMMITTEE

# Tasking & Deadlines:

- 1. Hold quarterly subcommittee meetings to identify, prioritize, schedule and create needed workgroups to address regulatory or interagency issues to support the OSCs and ACP. **Deadline:**June, 2019.
- 2. Establish a GIUE process to promote information sharing and reduce duplicative efforts. **Deadline: October, 2019.**
- 3. Complete ACP protocol for UAS use during response to oil discharge and hazardous substance releases. **Deadline: March**, **2020**.
- 4. Present completed mitigation strategies identified from the Worst Case Discharge (WCD) Workshop to the subcommittee for review. **Deadline: March**, **2020**.

## Task Status:

- 1. **IN PROGRESS**: Subcommittee did not meet due to transfer of Subcommittee Chair. New Chair now in place.
- 2. **COMPLETED:** GUIE process established among USCG units in close coordination with ADEC and BSEE.
- 3. **IN PROGRESS:** Coordination meetings scheduled for Winter 2019/2020 to meet SME schedule.
- 4. **REVISED**: Competing priorities have pushed this to a future date when the ACP is in steady state.

# REGULATOR COORDINATION AND ADVISORY SUBCOMMITTEE

## Proposed Tasking & Deadlines:

1. Hold subcommittee meetings to identify, prioritize, schedule and create needed workgroups to address regulatory or interagency issues to support the OSCs and ACP. **Deadline: March, 2020.** 

2. Complete ACP protocol for UAS use during response to oil discharge and hazardous substance releases. **Deadline: March, 2020.** 

3. Establish an Intentional Wellhead Ignition Workgroup to develop guidance in the ACP for conditions of use that provide context to, and a process for, the decision to authorize IWI to support the OSCs.

Deadline: March, 2020.

### **EXTERNAL COMMS SUBCOMMITTEE**

# Tasking & Deadlines:

- 1. Develop standard procedure for community notification of AWA AC actions. **Deadline:** October, 2019.
- 2. Create boilerplate Stakeholder Engagement Plan for response scenarios. **Deadline: October, 2019.**
- 3. Create Best Management Practices or response templates based on exercise and incident lessons learned. **Deadline: March, 2020.** 
  - 4. Develop Stakeholder Engagement Plan for AWA AC. **Deadline: March, 2020.**

## Task Status:

- 1. **COMPLETED:** Draft submitted through ACP Administration Subcommittee for Steering Committee approval.
- 2. **COMPLETED:** Draft submitted through ACP Administration Subcommittee for Steering Committee approval.
  - 3. **IN PROGRESS:** Estimate completion on schedule.
  - 4. **IN PROGRESS:** Estimate completion on schedule.

# COMMUNITY

#### ARCTIC & WESTERN ALASKA AREA COMMITTEE STANDARD OPERATING PROCEDURES:

Area Committee Public Meeting Notification and Scheduling

<u>Purpose</u>: This document describes the procedures used to schedule and advertise Arctic &Western Alaska Area Committee (AWA AC) meetings to solicit robust stakeholder engagement.

#### 1. Policy

#### 1.1 Scheduling

AWA AC Meeting dates and locations should:

- Be established and posted 12 months in advance.
- Align with additional community capacity building events, allowing communities to utilize
  existing travel funds when possible. These events may include;
  Alaska Forum on the Environment, Preparedness Conferences, Rural Resiliency
  Workshops, Alaska Federation of Natives Convention, Statewide Hazardous Material
  Conferences, Alaska Regional Response Team meetings, etc.
- · Avoid conflicting meetings with the following organizations;
  - o Alaska Partnership for Infrastructure Protection (APIP)
  - o State Emergency Response Commission (SERC)
  - o Local Emergency Planning Committee Association (LEPCA)
  - o FEMA Region X Regional Interagency Steering Committee (RISC)
  - o Prince William Sound Regional Citizens' Advisory Council (PWSRCAC)
  - o Cook Inlet Regional Citizens Advisory Council (CIRCAC)
- · Avoid scheduling adjacent to state or federal holidays.
- Avoid scheduling during subsistence activities.

#### 1.2 Posting and Public Notification

AWA AC meeting dates and locations should be posted to the following websites and online calendars:

- AWA AC Website
- AWA AC social media events page (Not yet established)
- Alaska Regional Response Team (ARRT)
- Alaska Statewide Preparedness Calendar
- Spill Response Exercise Schedule
- · City Council meeting notifications or local community calendars

Meeting notification, draft agenda, and remote access instructions should be sent via e-mail to the following a minimum of 60 days prior to the meeting:

- LEPCs
- SERC
- Tribal Entities
- Local Governments
- · Contingency Plan Holders
- Risk Management Plan Holders

Revised July 2019

## STAKEHOLDER ENGAGEMENT PLAN

# STAKEHOLDER COORDINATION PLAN [INCIDENT NAME] [DATE] [UPDATED ON] [FOR OFFICIAL USE ONLY]

#### Introduction:

The purpose of the Stakeholder Coordination Plan (the plan) for the [INCIDENT NAME] is to identify stakeholders as they relate to the incident. The Incident Management Team (IMT), through the Liaison Officer and other identified IMT positions, will make every effort to coordinate with and share information with the affected stakeholders, which includes all assisting and cooperating agencies and other involved entities as identified in the plan.

#### PART ONE: Roles and Responsibilities

#### Incident Overview:

An IMT has been established to respond to [SHORT SUMMARY OF INCIDENT]

#### Command Statement:

This incident will be managed under an ICS organizations that will include a Unified Command (UC) consisting of [RESPONSIBLE PARTY, FEDERAL ENTITY], and the Alaska Department of Environmental Conservation. It is Command's intent to reach out to all involved or affected agencies and entities within [AFFECTED REGION OR AREA] and the surrounding area. In order to accomplish this task, Command has established a Liaison Officer (LO) position within the Command Staff. Command also identified objectives which can be found in the Incident Action Plan (IAP).

#### Liaison and Stakeholder Emphasis:

- Establish an aggressive outreach and coordination process to include and advise involved or
  affected agencies and entities within [AFFECTED REGION OR AREA] and the surrounding area.
- Establish a meeting/activity schedule for stakeholders as appropriate to share information and address their issues and concerns.
- Establish an organization that will be able to coordinate and share information with various stakeholders and provide Assistant LO at key agency facilities, such as the Emergency Operations Center (EOC).
- Provide space at the Incident Command Post (ICP) for various agency representatives (AREPs) as needed to facilitate their coordination responsibilities with their incident assets.

#### Assisting Agencies:

#### [AGENCY, CONTACT]

#### Cooperating Agencies:

### **EXTERNAL COMMS SUBCOMMITTEE**

## Proposed Tasking & Deadlines:

1. Create Best Management Practices or response templates based on exercise and incident lessons learned. **Deadline: March, 2020.** 

2. Develop Stakeholder Engagement Plan for AWA AC. Deadline: March, 2020.

3. Review AWA ACP, identify plan sections that apply to external and stakeholder engagement for validation, propose modifications for next version, submit through ACP Administration Subcommittee for Steering Committee approval. **Deadline: October, 2020.** 



## ARCTIC AND WESTERN ALASKA AREA COMMITTEE

Business Meeting: Steering Committee Report

### **ALL SUBCOMMITTEES**

## **Proposed Charter Updates:**

Objectives

Membership

Meetings

General Comments

### ADMINISTRATIVE ITEMS & LOOK AHEAD

- All Partners Access Network (APAN)
  - Purpose and Access
  - Introductory Video
  - Useful tips
- AWA AC email address: <u>AWA-AC@uscg.mil</u>
- · Look ahead:
- Next Meeting: To be determined. Late April or Early May, a "Save the Date" will be sent once finalized by the Steering Committee.

# BREAK

PLANNING IS EVERYTHING.

-DWIGHT D. EISENHOWER

